



**BOARD OF COUNTY COMMISSIONERS'
(BOCC) CONCURRENCE FORM**

This form must be completed for all staff reports being prepared for BOCC meetings/public hearings and is the cover sheet for the staff report. The original (single-sided) staff report needs to be submitted to the County Manager's Office one (1) week in advance of the scheduled presentation date. For Closed Sessions please submit the original (single-sided) and 8 (double-sided copies) of the staff report.

To: Office of the County Manager

From (Name & Division): Joyce Grossnickle, County Manager's Office **Phone #:** 301-600-1102

Requested Meeting Date (mm/dd/yr): 06/28/12 **Est. Presentation Time:** 10 Minutes

Staff Report Topic:

(The text provided here will also be reflected on the meeting agenda and county's website.)

Appointments/Reappointments to Boards and Commissions

County Funds Requested/Required: \$ - 0 -

Type of Meeting:

(Click to place a check mark in the following appropriate boxes.)

☐ Administrative Business *(The Consent Agenda Committee determines which items are eligible for the consent agenda.)*

☒ Worksession ☐ Closed Session ☐ Public Hearing (a.m. ☐ or p.m. ☐)

☐ BOCC/BOE Mtg. ☐ County/Municipalities Mtg.

☐ Power Point Presentation

Board Action Desired: ☒ Decision ☐ Guidance ☐ Information

Staff Report Review:

This staff report has been thoroughly reviewed first by the appropriate divisions/agencies noted on Page 2 followed by those outlined below :

	<u>Initials</u>	<u>Date</u>	<u>Comments Y/N</u> <u>(Page 2)</u>
<input type="checkbox"/> Budget Officer	_____	_____	_____
<input type="checkbox"/> Finance Director	_____	_____	_____
<input type="checkbox"/> County Attorney's Office	_____	_____	_____
<input type="checkbox"/> County Manager	_____	_____	_____

Other Reviewing Divisions/Agencies:

(Click to place a check mark in the following appropriate spaces.)

	<u>Initials</u>	<u>Date</u>	<u>Comments Y/N</u> <u>(noted below)</u>
<input type="checkbox"/> <input type="checkbox"/> Animal Control	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Business Development & Retention	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Citizens Services	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Community Development	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Emergency Management	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Fire & Rescue Services	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Health Services	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Human Resources	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Interagency Information Technologies	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Internal Audit	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Parks & Recreation	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Public Works	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Transit Services	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Utilities & Solid Waste Management	_____	_____	_____
_____ Other: _____	_____	_____	_____
_____ Other: _____	_____	_____	_____
_____ Other: _____	_____	_____	_____

Elected Officials or Independent Agencies:

	<u>Initials</u>	<u>Date</u>	<u>Comments Y/N</u> <u>(noted below)</u>
<input type="checkbox"/> <input type="checkbox"/> Board of Education	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Board of Elections	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Board of License Commissioners	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Citizens Care & Rehabilitation Center/ Montevue Assisted Living	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Frederick Community College	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Frederick County Public Libraries	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Sheriff's Office	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> Social Services	_____	_____	_____
<input type="checkbox"/> <input type="checkbox"/> State's Attorney's Office	_____	_____	_____

Comments:

1. From: _____ Date: _____

2. From: _____ Date: _____

3. From: _____ Date: _____

4. From: _____ Date: _____

5. From: _____ Date: _____

AFFORDABLE HOUSING COUNCIL ("COUNCIL")

The Council's objectives are to support existing affordable housing providers in their programs; act as a representative for affordable housing in both existing and new regulations and programs in Frederick County, the City of Frederick, and municipal government; encourage, assist or create new affordable housing programs and/or support groups; and present the affordable housing message and current conditions and future needs to the community.

Meets monthly; members serve three-year staggered terms.

Members: 13

Vacancies: 6

of Applicants: 4

Current Members:

- Marcie Carnahan
- Janet Fogle
- R. Troy Linton
- Ryan Trout

Recommendation:

Council recommends the reappointment of:

- Marcie Carnahan, Janet Fogle, R. Troy Linton, and Ryan Trout to serve three-year terms to expire June 30, 2015.

of Vacancies Remaining: 2

Grossnickle, Joyce

From: Short, Jenny
Sent: Thursday, June 14, 2012 2:07 PM
To: Grossnickle, Joyce
Cc: director@frederickhabitat.org
Subject: Affordable Housing Council Reappointments

Good afternoon Joyce,

At the Council meeting on Monday, June 11, the AHC voted to recommend reappointment to the BoCC of the following members whose terms are expiring June 30, 2012:

Marcie Carnahan
Janet Fogle
Troy Linton
Ryan Trout

Thank you,

JENNY S.

Jennifer S. Short, Director
Housing and Community Development
520 North Market Street
Frederick, MD 21701
301-600-3530, Fax 301-600-3585
www.frederickcountymd.gov/housing

COMPANION ANIMAL WELFARE ADVISORY COMMITTEE ("COMMITTEE")

The Committee ensures that county programs, policies, and procedures adequately address the welfare of companion animals and also provides a public forum for citizen concerns and complaints.

Meets monthly; members serve three-year staggered terms.

Members: 9

Vacancies: 3

of Applicants: 2

Current Members:

- Jackie Barbour
- Lauren Ireland

Recommendation:

Committee recommends the reappointment of:

- Jackie Barbour and Lauren Ireland to serve three-year terms to expire June 30, 2015.

of Vacancies Remaining: 1

Grossnickle, Joyce

From: CAWAC [cawac.info@gmail.com]
Sent: Wednesday, June 13, 2012 2:09 PM
To: Grossnickle, Joyce
Subject: CAWAC June Meeting

Dear Joyce,

At CAWAC's June meeting (6/11/12) the committee unanimously voted to recommend Jackie Barbour and Lauren Ireland for reappointment to CAWAC. Please forward all the required paperwork to BOCCs for their review and consideration. We look forward to their continued service.

Thanks for your help!

Karen Miller, D.V.M.

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Companion Animal Welfare Advisory Committee (CAWAC)

email: cawac.info@gmail.com

CAWAC website: <http://www.frederickcountymd.gov/cawac>

Frederick County Animal Control website: www.frederickcountymd.gov/fcac

View animals available for adoption from FCAC: www.frederick.petfinder.com

Help control pet overpopulation, spay and neuter your pets!

HUMAN RELATIONS COMMISSION ("COMMISSION")

The Commission provides a forum for the presentations of problems concerning discrimination and investigates and studies alleged discrimination and problems relating to this topic.

Meets monthly; members serve three-year staggered terms.

Members: 15

Vacancies: 6

of Applicants: 2

Current Members:

- Reverend Dr. G. Kay Myers
- Jack Thomas, Sr.

Recommendation:

Commission recommends the reappointment of:

- Reverend Dr. G. Kay Myers and Jack Thomas, Sr. to serve three-year terms to expire June 30, 2015.

of Vacancies Remaining: 4



**CITIZENS SERVICES DIVISION
FREDERICK COUNTY, MARYLAND**

Human Relations Commission

520 North Market Street • Frederick, Maryland 21701
301-600-1109 • FAX: 301-600-2085 • TTY: Use Maryland Relay
www.FrederickCountyMD.gov

**COUNTY
COMMISSIONERS**

Blaine R. Young
President

C. Paul Smith
Vice President

Billy Shreve

David P. Gray

Kirby Delauter

COUNTY MANAGER

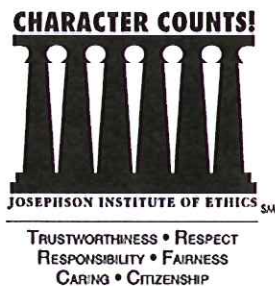
David B. Dunn

DIVISION DIRECTOR

Pat Rosensteel

**DEPARTMENT
DIRECTOR**

Miles Ward



CHARACTER COUNTS! and the Six
Pillars of Character are service
marks of the CHARACTER
COUNTS! Coalition, a project of the
Josephson Institute of Ethics.
www.charactercounts.org

May 31, 2012

Board of County Commissioners
Winchester Hall
12 East Church Street
Frederick, MD. 21701

Dear Commissioners;

After a unanimous vote of the full HRC at the May 29, 2012 meeting, we recommend Jack A. Thomas, Sr. and The Reverend Dr. G. Kay Myers to you for re-appointment to the HRC at your earliest convenience.

Thank you for your consideration.

Sincerely,

Angela O. Spencer

Angela O. Spencer, Chair
Frederick County
HUMAN RELATIONS COMMISSION

/dms

RECEIVED

JUN - 1 2012

**Office of
Administrative Officer**